

## Good Governance

1. Registrar office are the custodian of common seal of the university working under the supervision of dynamic vision of Vice Chancellor. The Act, Statutes, Rules and Regulations and Policies are implemented in true spirit by the Registrar office. The Registrar office have following sub offices
  - a. Establishment Office
  - b. Meetings Office
  - c. Academics Office
  - d. Admission Office
  - e. Legal Office
  - f. Public Information Office

<https://uom.edu.pk/administration/office-of-the-registrar>

Public Information Office, As per KP Act any one can take any type of information from the public information officer and the office provide relevant information within 10 days.

2. Senet is the supreme body of the university, whose composition are taken from all stakeholders chaired by the Governor KP/Chancellor of the university. Its evaluate/approves the recommendations of syndicate. Senet composition are given at the end.
3. Syndicate is the executive body of the university and as per Act its members are selected from all stakeholders chaired by the Vice Chancellor. It approves all Policies, Rules and Regulations. Moreover, it approves/recommend disciplinary action against the concerned in violation Act/Statutes/Rules and or human rights etc.
4. Furthermore, Director QEC has the mandate to implement and review all these policies.

## **CHAPTER-IV** **AUTHORITIES OF THE UNIVERSITY**

18. Authorities.
- <sup>8</sup>[19. **Senate.**]
20. Powers and functions of the Senate.
21. Visitations.
22. Syndicate.
23. Powers and functions of the Syndicate.
24. Academic Council.
25. Powers and duties of the Academic Council.
26. Constitution, function and powers of other Authorities.
27. Appointment of Committees by certain Authorities.

<sup>3</sup>[19. Senate.--(1) The Senate shall consist of the following:

- (a) the Chancellor who shall be the Chairperson of the Senate;
- (b) the Pro-Chancellor;
- (c) the Vice-Chancellor;
- (e) one member of the Provincial Assembly of the Khyber Pakhtunkhwa to be nominated by the Speaker of the said Assembly;
- <sup>1</sup>[(f) a retired judge to be nominated by Chief Justice of Peshawar High Court;]
- (g) Secretary of the relevant Administrative Department of Government or his nominee not below the rank of an Additional Secretary;
- (h) the Secretary to Government, Higher Education Department, or his nominee not below the rank of an Additional Secretary;
- (i) the Secretary to Government, Finance Department, or his nominee not below the rank of an Additional Secretary;
- (j) the Secretary to Government, Establishment Department, or his nominee not below the rank of an Additional Secretary;
- (k) the Chairman, Higher Education Commission or his nominee not below the rank of Director General;
- (l) <sup>2</sup>[one] eminent or distinguished graduates of the University who are not its employees to be nominated by the Chancellor;
- (m) <sup>3</sup>[two] persons from the academic community of the Province of the Khyber Pakhtunkhwa or the country, other than an employee of the University, at the level of professor or Principal, to be appointed by the Chancellor;
- (n) four University Teachers, including one Professor, one Associate Professor, one Assistant Professor and one Lecturer to be elected by teachers of their respective cadres from amongst themselves; <sup>4</sup>[and]
- (o) four persons from society at large being persons of distinction in the fields of administration, management, education, academics, law, accountancy, medicine, fine arts, architecture, industry, agriculture, science, technology and engineering with a view to create diversity and balance across the various fields, to be nominated by the Chancellor <sup>5</sup>[.]

<sup>5</sup>[(t) one University Administrative Officer to be elected from amongst all the Administrative Officers in the prescribed manner.]

(2) Members of the Senate, other than ex-officio members, shall hold office for three years.

(3) The Senate shall meet at least twice in a calendar year.

(4) In the absence of the Chancellor, meetings of the Senate shall be presided over by such member of the Senate other than employee of University, as the Chancellor may, from time to time, nominate. The member so nominated shall be the convener of the Senate.

(5) Unless otherwise described by this Act, all decisions of the Senate shall be taken on the basis of the opinion of majority of the members present. In the event of the members being evenly divided on any matter, the person presiding over the meeting shall have a casting vote.

<sup>6</sup>[(6) The quorum for a meeting of the Senate shall be two-third of its total members a fraction being counted as one excluding the non-existent categories, wherever applicable.]]

<sup>7</sup>[(7) At least three members fo the Senate shall be female.]

22. **Syndicate.**---(1) The Syndicate shall consist of,-

- (a) the Vice-Chancellor, who shall be its Chairperson;
- <sup>2</sup>[(b) a retired judge to be nominated by Chief Justice of Peshawar High Court;]
- <sup>3</sup>[(c) all the Deans of the faculties of the University;]
- <sup>4</sup>[(d) Secretary of the relevant administrative Department or his nominee not below the rank of an Additional Secretary;]
- <sup>5</sup>[(e) the Secretary to Government, Higher Education Department, or his nominee not below the rank of a Deputy Secretary;]
- (f) the Secretary to Government, Establishment Department, or his nominee not below the rank of Additional Secretary;
- (g) the Secretary to Government, Finance Department, or his nominee not below the rank of Additional Secretary;
- <sup>6</sup>[(h) two Principals (preferably one male and one female) of affiliated colleges to be nominated by the Academic Council;]
- <sup>1</sup>[(i) one Professor, one Associate Professor, one Assistant Professor and one Lecturer of the University to be elected by

teachers of their respective cadres in the manner as may be prescribed by Statutes;]

- <sup>2</sup>[(j) One Principal or Chairman or Director of the Teaching Department or Institute or Centre to be elected from amongst themselves in accordance with the prescribed Statutes;]

- <sup>3</sup>[(k) one administrative officer to be elected from amongst themselves in a manner as may be prescribed by Statutes;]

- <sup>4</sup>[(l) Registrar;]

- <sup>5</sup>[(m) Treasurer;]

- <sup>6</sup>[(n) one nominee of the Commission not below the rank of an advisor or member;]

- <sup>7</sup>[(o) one person of eminence to be nominated by the Chancellor;] and

- (p) two University Administrative Officers to be elected from amongst all the Administrative Officers in the prescribed manner.

(2) The members of the Syndicate, other than ex-officio members, shall hold office for three years.

<sup>8</sup>[(3) The quorum for a meeting of the Syndicate shall be two-third of its total members a fraction being counted as one excluding the vacant categories, wherever applicable.]

<sup>9</sup>[(3A) At least three members of the Syndicate shall be female.]

(4) The Syndicate shall meet at least once in each quarter of the year.

13. **Registrar.**---<sup>1</sup>(1) There shall be a Registrar of the University, who shall be the administrative head of the University.

(2) The Registrar shall be appointed on regular basis by the Syndicate from panel of upto three candidates recommended by the Selection Board in order of merit. The Registrar shall be appointed on such qualification and terms and conditions as may be prescribed by Statutes:

Provided that the Registrar shall not be appointed from the superannuated persons:

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Provided further that no member of the teaching faculty shall assigned the duties of the Registrar on acting or dual charge basis beyond the period of three months.]

(3) The experience as well as the professional and academic qualifications necessary for appointment to the post of the Registrar shall be such as may be prescribed.

(4) The Registrar shall be full time officer of the University and shall-

- (a) act as Secretary of the Senate, Syndicate, Academic Council, Selection Board and such other authorities, bodies and committees as prescribed by or under this Act;
- (b) subject to the decision of authorities, he shall have the power to enter into agreements, sign documents and authenticate records on behalf of the university;
- (c) be the custodian of records, the common seal and such other property of the University as the Syndicate may commit to his charge;
- (d) conduct elections to various authorities in a manner prescribed by statutes;
- (e) to prepare and update the Handbook of Statutes, Regulations and Rules approved by authorities, bodies or committees from time to time, and make them available to public, all respective members of the authorities and officers of the university; and
- (f) exercise such other powers and perform such other duties as prescribed by or under the Act or assigned to him, from time to time, by the Vice-Chancellor.

<sup>1</sup>[(5) The Syndicate may, on advice of the Vice-Chancellor, terminate the appointment of the Registrar on grounds of allegations of gross misconduct, inefficiency, corruption, moral turpitude or physical or mental incapacity, in accordance with the procedure prescribed by Statutes, before completion of his tenure.]